

01 April 2022 at 10.30 am

Council Chamber, Argyle Road, Sevenoaks

Published: 17.03.22

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Licensing Hearing

Membership: (Sub Committee C)

Cllrs. Abraham, Edwards-Winsor and Bonin

Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. Appointment of Chairman		
2. Declarations of interest		
3. LICENSING ACT 2003 NEW APPLICATION - The Suave, 14 South Park, Sevenoaks, Kent. TN13 1AN	(Pages 1 - 30)	Jessica Foley Tel: 01732227480

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.

Licensing Act 2003

1.1 Hearings shall be conducted in accordance with this Procedure Note which the Sub-Committee may vary at their discretion if considered in the public interest subject to The Licensing Act 2003 (Hearings) Regulations 2005.

1.2 The quorum for a Sub-Committee shall be two members.

1.3 At the commencement of each hearing the Sub-Committee shall elect one of its members as Chairman.

1.4 The order of business at hearings shall be:

(a) Election of Chairman.

(b) Declarations of interests.

(c) Chairman explains the procedure to be followed at the hearing, including the setting of equal time limits for all parties and the granting of adjournments.

(d) Chairman ascertains who is assisting or representing the parties.

(e) Officer presentation of report

(f) Applicant (or his/her representative) addresses the Sub-Committee.

(g) Applicant questioned by members. At the discretion of the Sub-Committee, other parties may be permitted to question the applicant.

(h) Any representatives of Public or Statutory Bodies who have made representations in respect of the application (or their representative) address the Sub-Committee. No issues other than those relevant to their representations may be raised.

(i) Members question each party at the conclusion of their address. At the discretion of the Sub-Committee, the applicant may be permitted to question other parties.

(j) Other persons who have made representations in respect of the application (or their representative) address the Sub-Committee. No issues other than those relevant to their representations may be raised.

(k) Members question each party at the conclusion of their address. At the discretion of the Sub-Committee, the applicant may be permitted to question other parties.

(a) Sub-Committee may offer the parties a short adjournment to discuss in the absence of the Sub-Committee whether a solution acceptable to all the parties can be put to the Sub-Committee.

(b) Applicant (or his/her representative) makes closing address.

(c) Sub-Committee may grant a short adjournment. The parties may not speak to members regarding the application during adjournments.

(d) The Sub-Committee considers the application and motions put to accept or reject the application in the terms requested or to grant the application subject to specified conditions. Reasons are to be given for motions.

(e) The parties will usually be informed of the decision at the Hearing with a decision notice issued thereafter in accordance with Regulation 26 of the 2005 Regulation, along with details of any applicable appeals process.

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LICENSING ACT 2003 NEW APPLICATION - The Suave, 14 South Park, Sevenoaks, Kent. TN13 1AN

Licensing Sub Committee - 1 April 2022

Report of: Chief Officer Planning & Regulatory Services

Status: For Decision

Key Decision: No

Portfolio Holder: Cllr. McArthur

Contact Officer: Jessica Foley, Ext. 7480

Recommendation to Licensing Sub-Committee:

The Sub Committee is asked to determine the application in accordance with the Licensing Act 2003 (as amended 29), Sevenoaks District Council Statement of Licensing Policy, and the Home Office Guidance issued per Section 182 of the Licensing Act 2003, whilst having due regard to the applicant's submissions and relevant representations.

Reason for recommendation:

A new application has been received for a Premises Licence pursuant to Section 17 Licensing Act 2003. 1 representation against the application has been made by a local resident who also represents local residents.

Introduction and Background

- 1 An application has been made to Sevenoaks District Council for a new Premises Licence for The Suave, 14 South Park, Sevenoaks, Kent. TN13 1AN. The applicant is Miss Amy Ellen Foster - **Appendix A**
- 2 The nature of the proposed Premises Licence which is the subject of the application is to:

Allow the sale of alcohol for consumption on the premises Monday to Saturday, from 12:00 to 23:00 hours and Sunday from 12:00 to 22:00 hours. ;
- 3 For the attention of Members, a site plan of the area surrounding the licensed premises is at **Appendix B**.
- 4 The applicant was required to advertise the variation application by placing an A4 pale blue sign at the premises, and also to advertise in a local newspaper to inform the public of the application.

Agenda Item 3

- 5 A consultation period took place between 12th February 2022 and 13th March 2022. Responsible Authorities were consulted as part of the process. The applicant conformed to all requirements in accordance with The Licensing Act 2003 (Premises Licences and Club Premises Certificates) Regulations 2005.

Representation received from Responsible Authorities:

- 6 The following Statutory Bodies (described as Responsible Authorities by the Licensing Act 2003) were consulted about this application
- | | |
|-------------------------|-----------------|
| Kent Police | No comment made |
| Environmental Health | No objection |
| Kent Fire | No objection |
| Child Protection | No comment made |
| Trading Standards | No comment made |
| Health & Safety | No comment made |
| Planning | No objection |
| Public Health | No comment made |
| Home Office Immigration | No comment made |

Representations received from others

- 7 A representation objecting to this application has been received from 1 local resident who also represents local residents. A copy of the representation is at **Appendix C**.
- 8 On the basis of the representation received, it is considered unlikely that this application will be successfully mediated before the Sub Committee Hearing.

Entertainment De-regulation

- 9 As the application also asks for Recorded music, Members attention is drawn to section 16.6 of the Home Office Revised Guidance issued under section 182 of the Licensing Act 2003
- 10 No licence permission is required for:
- 11 Live Music
- a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that does not have a licence, provided that the audience does not exceed 500. A “workplace” is as defined in regulation 2(1) of the Workplace (Health, Safety and Welfare) Regulations 1992 and is anywhere that is made available to any person as a place of work. It is a very wide term which can include outdoor spaces, as well as the means of entry and exit.

12 Recorded Music

- any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

13 Licence Conditions

(Section 16.36 of the Home Office Revised Guidance)

Any existing licence conditions (or conditions added on a determination of an application for a premises licence) which relate to live music or recorded music remain in place, but are **suspended** between the hours of 08:00 and 23:00 on the same day where the following conditions are met:

- At the time of the music entertainment, the premises are open for the purposes of being used for the sale or supply of alcohol for consumption on the premises,
- If the music is amplified, it takes place before an audience of no more than 500 people, and
- The music takes place between 08:00 and 23:00 on the same day.

14 Licence Reviews: Live and recorded music

(Section 16.55 of the Home Office Revised Guidance)

On a **review** of a premises licence or club premises certificate, section 177A(3) of the 2003 Act permits a licensing authority to lift the suspension and give renewed effect to an existing condition relating to music. Similarly, under section 177A(4), a licensing authority may add a condition relating to music as if music were regulated entertainment, and as if that premises licence or club premises certificate licensed the music. In both instances the condition should include a statement that Section 177A does not apply to the condition.

Licensing Sub Committee Considerations

15 In determining the application with a view to promoting the licensing objectives, the Sub Committee must give appropriate weight to:

16 The steps that are appropriate to promote the licensing objectives
The representations presented by all parties
The Home Office Guidance issued under section 182 Licensing Act 2003
The Sevenoaks District Council Statement of Licensing Policy
Any other relevant legislation

The Licensing Act 2003 requires representations to address the four Licensing Objectives:

- Prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- Protection of children from harm

A representation is a 'relevant representation' if it is about the likely effect of the grant of the licence on the promotion of the licensing objectives.

Agenda Item 3

The objector must establish that such a consequence is a *likely* effect of the grant (i.e. more probable than not).

- 17 Sevenoaks District Council has produced a Statement of Licensing Policy in order to comply with its duties and powers under the Licensing Act 2003. A link to this Policy is in the Background Papers section at the end of this report.

The aims of the Policy are:

To minimise nuisance and disturbance to the public through the licensing process

To help build a fair and prosperous society that properly balances the rights of people and their communities

To integrate its aims and objectives with other initiatives, policies plus strategies that will reduce crime and disorder, encourage tourism, encourage an early evening and night time economy which is viable, sustainable and socially responsible, reduce alcohol misuse, encourage employment, encourage the self-sufficiency of local communities, reduce the burden of unnecessary regulation on business, and encourage and promote, live music, dancing and theatre for the wider cultural benefit of communities generally.

- 18 The Licensing Sub Committee should be mindful of requirements and responsibilities placed on them by other legislation, in addition to those contained within the Licensing Act 2003. These include, but are not limited to, having due regard to the Equality Act 2010 and the Human rights Act 1998.
- 19 The Sub Committee is asked to note the procedures relating to this hearing which are contained within The Licensing Act 2003 (Hearing Regulations) 2005 (as amended). A link to these Regulations are in the Background Papers section at the end of this report.

Options

- 20 When considering this application for a new premises licence, the following options are available to the Sub Committee:
- Grant a licence in the same terms as it was applied for
 - Grant a licence, but modify or add conditions as appropriate for the promotion of the licensing objectives.
 - Grant a licence, but modify the hours of licensable activity as appropriate for the promotion of the licensing objectives.
 - Reject the application.

Right of Appeal

- 21 Under Section 181 and Schedule 5 of the Licensing Act 2003, there is a right of appeal to the Magistrates Court in respect of premises licence applications. This right of appeal is open to both the applicant and to any person who has made relevant representation. The appeal application must

be made within 21 days of the written notification of the Sub Committee's decision.

Key Implications

Financial

A decision made by the Sub Committee may be appealed by any party to the proceedings of a Magistrates Court. Costs associated with this matter and incurred by any party, may in certain circumstances be awarded against the Council.

Legal Implications and Risk Assessment Statement.

This Hearing is regulated by the Licensing Act 2003 (Hearings) Regulations 2005.

The decision is to be made with regard to the Licensing Act 2003, Secretary of State's Guidance issued under Section 182 of the Act and the Council's Statement of Licensing Policy. Where decision departs from the Policy or Guidance, the departure must be directed solely at the attainment of the licensing objectives, and such departure must be supported by clear and cogent reasons.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Net Zero Implications

The decisions recommended through this paper have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

Agenda Item 3

Appendices

Appendix A - New Premises Licence Application

Appendix B - Plan of the area

Appendix C - Representation

Background Papers

[Licensing Act 2003](#)

[Revised Guidance issued under Section 182 Licensing Act 2003](#)

[Sevenoaks District Council Statement of Licensing Policy](#)

[The Licensing Act 2003 \(Hearings\) Regulation 2005](#)

Richard Morris

Chief Officer Planning & Regulatory Services

Licensing Authority: *The Licensing Partnership*

Licensing Partnership
P.O. Box 182
Sevenoaks
Kent TN13 1GP

Ref:

Application for a Premises Licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes found at bottom of Page 4 of this form.

Use the blank page at the end of the form to provide further details if necessary.

When it is complete you can submit the form directly to us - click on the Submit Form button.

You may wish to print and keep a copy of the completed form for your records.

For help information about filling in this type of electronic form, click on the help information button.

I / We **Amy Foster** apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

14 South Park

Post town

Sevenoaks

Post code

TN13 1AN

Telephone number of premises (if any)

01732 605669

Non-domestic rateable value of premises

£ 5700

If the premises is under construction please check here

If the premises hasn't been assigned a rateable value yet, please check here

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please make selection with an "x"

- a) An individual or individuals* please complete section (A)
- b) a person other than an individual*
- i as a limited company please complete section (B)
- ii. as a partnership please complete section (B)
- iii. as an unincorporated association or please complete section (B)
- iv. other (for example a statutory corporation) please complete section (B)
- c) A recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please make selection with an "x"

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a:
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Title

Miss

Surname

Foster

First names

Amy Ellen

Are you 18 years or older?

- Yes
- No

Date of Birth

[Redacted]

Nationality

British

Current postal address if different from premises address

[Redacted]

Post Town

[Redacted]

Postcode

[Redacted]

Daytime contact telephone number

[Redacted]

Email address (optional)

[Redacted]

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Title

Surname

First names

Date of Birth
(you must be 18
years old or over)

Nationality

Current postal
address
if different from
premises address

Postcode

Post Town

Daytime contact telephone number

Email address
(optional)**(B) OTHER APPLICANTS** *You do not have to fill in this section.*

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name

Address

Registered number (where applicable)

Description of applicant (for example,
partnership, company, unincorporated
association etc.)

Telephone number (if any)

E-mail address (optional)

Part 3 - Operating Schedule

When do you want the premises licence to start?

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people attend the premises at any one time, please state the number expected to attend

General description of premises (please read guidance note 1)

The premise is of single storey construction at the end of a row of three flat roofed shops. It consists of one room with steps leading to a lower kitchen area and a single cubicle toilet, there is a single door onto the pavement at the front of the trading area and a door to the rear of the kitchen area leading to a small outside refuse storage area.
The intended sale of alcohol is strictly to be on premise with no off premise sales.
The consumption of alcohol is to be restricted to the confines of the building and not outside.

What licensable activities do you intend to carry on from the premises?
 (Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please check all relevant boxes

Provision of regulated entertainment (please read guidance note 2)

- | | |
|----------------------------------------------------------------------------------------------------------------|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).</u>	Indoors		
Day	Start	Finish		Outdoors		
Mon			<u>Please give further details here</u> (please read guidance note 4)	Both		
Tue						
Wed				<u>State any seasonal variations for performance of live music</u> (please read guidance note 5)		
Thur						
Fri				<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both - please make selection with an "x" (please read guidance note 3).</u>	Indoors	X
Day	Start	Finish		Outdoors	
Mon	1200	2300	<u>Please give further details here</u> (please read guidance note 4) Recorded music within these hours is to be to provide ambient atmosphere. Volume levels would be restricted to an acceptable level.	Both	
Tue	1200	2300			
Wed	1200	2300	<u>State any seasonal variations for playing recorded music</u> (please read guidance note 5) N/A		
Thur	1200	2300			
Fri	1200	2300	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6) N/A		
Sat	1200	2300			
Sun	1200	2200			

M

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for consumption please make selection with an "x"</u> (please read guidance note 8).	On the premises	X
Day	Start	Finish		Off the premises	
Mon	1200	2300			
Tue	1200	2300	<u>State any proposed seasonal variations for the supply of alcohol</u> (please read guidance note 5) N/A		
Wed	1200	2300			
Thur	1200	2300			
Fri	1200	2300			
Sat	1200	2300	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6) N/A		
Sun	1200	2200			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor. (Please see declaration about the entitlement to work in the checklist at the end of the form):

Title	Miss
Surname	Foster
First Name(s)	Amy Ellen
Date of Birth	[REDACTED]
Address	[REDACTED]
Postcode	[REDACTED]
Personal Licence number (if known)	21/01899/LAPER
Issuing licensing authority (if known)	Sevenoaks District Council

Please print the 'Consent of individual to being specified as premises supervisor' form (shown on pages 19 and 20), and have the person specified above sign and confirm the details given.

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

None whatsoever. The only adult service in place would be the service of alcohol but the premise would be strictly limited to over 21's and a Challenge 25 policy will be adhered to.

O

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variation (please read guidance note 5)
Day	Start	Finish	N/A
Mon	12:00	23:30	
Tue	12:00	23:30	
Wed	12:00	23:30	
Thur	12:00	23:30	
Fri	12:00	23:30	
Sat	12:00	23:30	
Sun	12:00	22:30	

P Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b,c,d,e) (please read guidance note 10)

At all times of operating hours a Personal License Holder will on premise to ensure all policies are adhered to.

b) The prevention of crime and disorder

A C.C.T.V system will be installed, recordings will be maintained for an appropriate period.
 Customers will not be permitted to take drinks vessels from the premise.
 The Sevenoaks Town Pubwatch Scheme will be subscribed and signage in place describing its operation.
 Irresponsible drinks promotions will not be permitted.
 An anti-drugs policy will be in place, and any evidence of drugs misuse reported to Kent Police.

c) Public safety

A No Smoking policy is operated at the premise with strict ruling that only two patrons can smoke in designated smoking area in walled yard to the rear of the premise. These rules will be detailed by means of prominent, clear and legible notice at the entrance and throughout the premises. The venue maximum occupancy will be set at 48 persons.
 A suitable Fire Risk Assessment at the premises and implemented the necessary control measures.
 All exit doors are easily operable without the use of a key, and are regularly checked for operation.
 Emergency lighting is installed and regularly maintained.
 The premises have a current certificate of inspection for the fire detection alarm.
 The premises have current certificates for all portable fire fighting equipment.
 Continued on page 16

d) The prevention of public nuisance

The premise is only to be operated within the agreed hours.
 Any amplification equipment will be fitted with noise level limiters to keep music within a level to not effect neighbouring premises. For the final hours of opening the music shall be reduced in volume and discernibly quieter, as will doors and windows be closed to limit unnecessary noise emission.
 Prominent, clear and legible notice will be displayed at the exit to request that customers are to respect local residents and leave the premise and area quietly.
 Movement of waste containers containing empty bottles from the premise will not take place between 1900 hrs and 0900 hrs to minimise disturbance to nearby occupiers.

e) The protection of children from harm

The premise is to be restricted of entry to over 21's, using the Challenge 25 policy.
 Prominent, clear and legible notice will be displayed at the entrance of the premise detailing the age restriction.

Please make selection with an "x"

I have enclosed the plan of the premises

I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable

I understand that I must now advertise my application

I understand that if I do not comply with the above requirements my application will be rejected

[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships.] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 5 - Declaration (please read guidance note 11)

Confirmation of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 12) If confirming on behalf of the applicant please state in what capacity.

• [Applicable to all individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

• The DPS named in this application form is entitled to work in the UK, (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15).

Confirmation

Name Amy Foster Date 11/01/2022

Capacity proprietor

Please print the 'Consent of individual to being specified as premises supervisor form (shown on pages 19 and 20), and have the person specified above sign and confirm the details given.

For joint applications confirmation of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 13) If confirming on behalf of the applicant please state in what capacity.

Confirmation

Name Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Name

Address

Post Town

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

Use this page if there is any other information that you think we should know about.
Information entered on this page will be sent to us, along with the data on the rest of the form when you use the "Submit" option.

Public safety cont.....

The premises have current and suitable public liability insurance.
The premises have a current satisfactory NICEIE certificate of electrical safety.
An evacuation policy is in place that is to the satisfaction of the Fire Authority.
All staff members have been trained in fire and emergency evacuation procedures.
Step and stair edges are appropriately highlighted so as to be conspicuous.
Notices detailing the actions to be taken in the event of fire or other emergency are prominently displayed and maintained in good condition.
At least one trained first aider will be present when the public are present.
Adequate and appropriate first aid equipment and materials are available on the premises.

Notes for Guidance are available online

Consent of individual to being specified as premises supervisor


Please print this form and ask the person being specified as premises supervisor to fill in the below.

Certain details have been pre-populated from data given on this online form. Please amend any incorrect information or add details where necessary.

Please return this completed form to:

Licensing Partnership
P.O. Box 182
Sevenoaks
Kent TN13 1GP


I, **Miss Amy Ellen Foster**
[Full name of prospective premises supervisor]

of 
[Home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

A premises licence
[Type of application]

by **Amy Foster**
[name of applicant]

relating to a premises licence 
[Number of existing licence, if any]

for **14 South Park
Sevenoaks**
[Name and address of the premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by
Amy Foster
[Name of applicant]

concerning the supply of alcohol at
**14 South Park
Sevenoaks**
[Name and address of the premises to which the application relates]

Consent of individual to being specified as premises supervisor (cont.)

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

21/01899/LAPER

[insert personal licence number, if any]

Personal licence issuing authority

Sevenoaks District Council

[Name and address and telephone number of personal licence issuing authority, if any]

Signed

[Signature area]

Name (please print)

[Name area]

Date

[Date area]

Form end

You have now reached the end of the form. If you have entered all the necessary information, and read all the guidance notes, please now submit the form.

XML Specific

Application Type
Licence Case Type
Licence Status
XML Template
CAPS Reference

Payments request

CallingAppID
CallingAppRef
PaymentSourceCode

Customer Message

Response response

PaymentAuthorisationCode
IncomeManagementReceiptNumber
OriginatorsReference
CardScheme
CardType
PaymentAmount
ResponseCode
ResponseDescription
Number of payment lines

Service Message

Payment 1

Receipt Number
DueDate
PaymentType
Pay Description
XML Description
PaymentDue VAT
Paid
Payment Date
Fund
Reference

Payment 2

Receipt Number
DueDate
PaymentType
Pay Description
XMLDescription
PaymentDue VAT
Paid
Payment Date
Fund
Reference

Payment 3

Receipt Number
DueDate
PaymentType
Pay Description
XML Description
PaymentDue VAT
Paid
Payment Date
Fund
Reference

Payment 4

Receipt Number
DueDate
PaymentType
Pay Description
XML Description
PaymentDue VAT
Paid
Payment Date
Fund
Reference

Payment 5

Receipt Number
DueDate
PaymentType
Pay Description
XML Description
PaymentDue VAT
Paid
Payment Date
Fund
Reference

Case Overview

Form file name:	<input type="text"/>	Current Date	<input type="text"/>
Form data set reference	<input type="text" value="Amy Foster/"/>	Date From	<input type="text"/>
Has been E-Signed	<input type="checkbox"/> Date/Time E-Signed <input type="text"/>		
Date/Time Submitted to main server	<input type="text"/>	Data Validation Reference	<input type="text"/>
Date/Time Submitted to external server	<input type="text"/>	Date/Time form Started	<input type="text" value="22/11/2021 22:05:40"/>

Automatic Messaging

Receipt Email Address	<input type="text"/>	Notification Email Address	<input type="text"/>
Receipt Email Subject	<input type="text"/>	Notification Email Subject	<input type="text"/>
Receipt Email Message	<input type="text"/>	Notification Email Message	<input type="text"/>
Mobile Number	<input type="text"/>		

Case Notes

CRM Integration

CRM Case Ref

Form History

11/01/2022 13:28:21 | Received on Remote Server
 11/1/2022 13:30:34 | Submitted | (anon,) | Application for a premises licence (1.0).wdf, 77724, Licence Inc Bexley, new | Ref: 077724-20111-6NF1BRH
 11/01/2022 13:28:21 | Received on Remote Server
 11/1/2022 13:30:34 | Submitted | (anon,) | Application for a premises licence (1.0).wdf, 77724, Licence Inc Bexley, new | Ref: 077724-20111-6NF1BRH

Form Database

Primary Record ID	<input type="text"/>	Secondary Record ID	<input type="text"/>
Department Name	<input type="text"/>	Form Status	<input type="text"/>
Depart Classification / Priority	<input type="text"/>	Search Field 3	<input type="text" value="14 South Park TN13 1AN"/>
Dept Case Reference	<input type="text"/>		
Date Record Started	<input type="text"/>		
Date Last Modified	<input type="text"/>		

Current User

Title	<input type="text"/>	Surname	<input type="text"/>	First Name	<input type="text"/>	User Record Id	<input type="text"/>
Tel No	<input type="text"/>	Email address	<input type="text"/>		Address	<input type="text"/>	
User Classification	<input type="text"/>						
Portal Username	<input type="text"/>	Expert for this form	<input type="text"/>				

System Data

Pages active with dynamic paging

Data Locked for Editing Date of offline forms creation Enable high-quality print (WDF)

Type of form - ufx, wdf or txt If TXT - Optimised for screen-readers Enable top controls on opening

Start page for expert users Print Collation Config

Form Design Settings

Dynamic paging enabled Use page titles for page menu ESigning is available After ESigning/Submission - go to page No? TXT form is available

Pages with forced error checking

Pages that override forced error checking

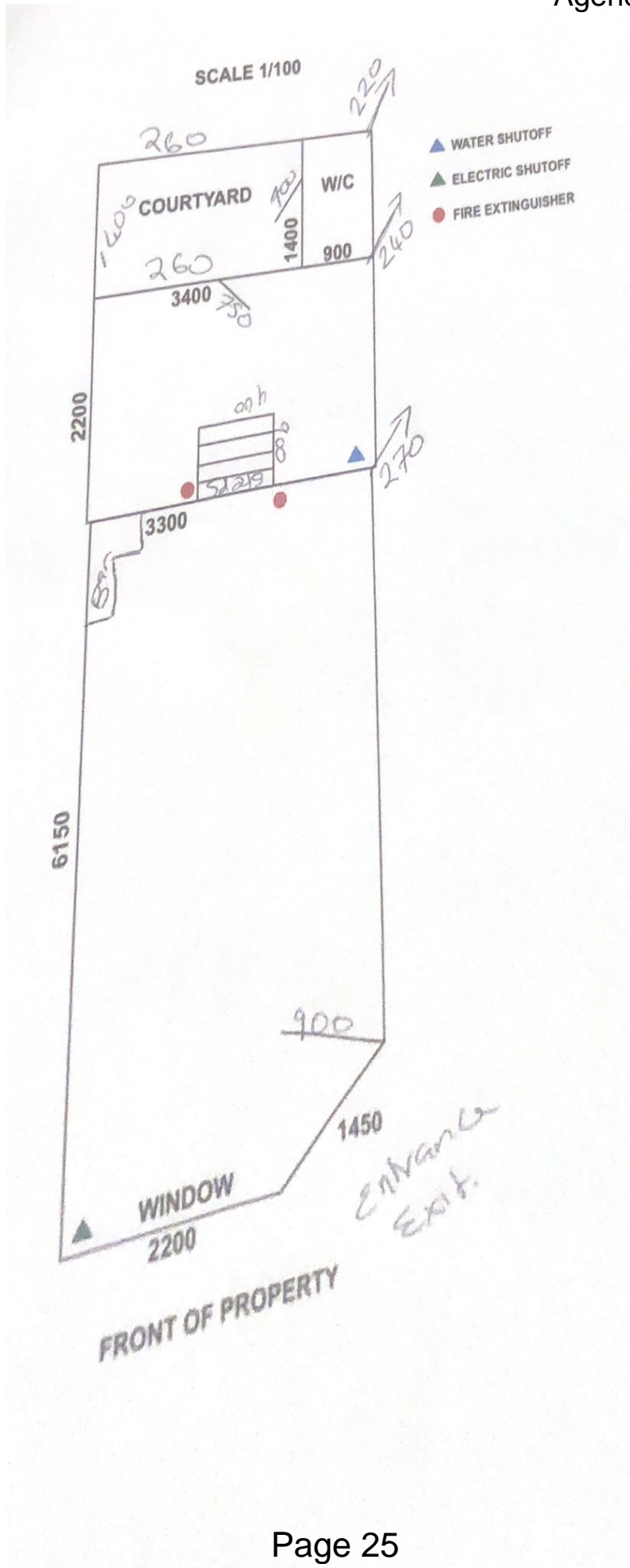
Last visible page: Unregistered users Registered users: Expert users: Override for TXT version

Default branding file: e.g. 'UK Revenues & Benefits Branding (1.0)'

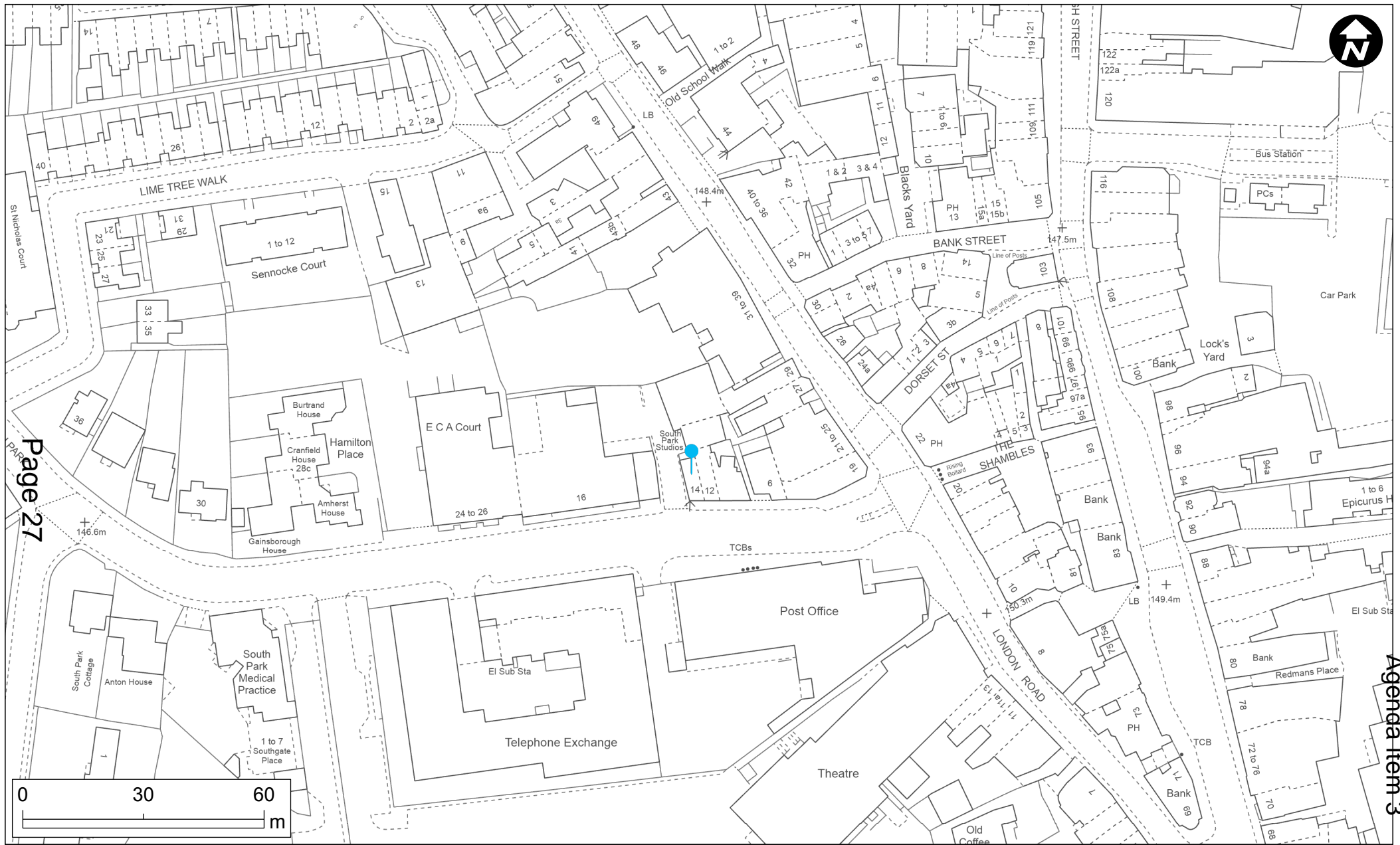
Shared Data Dictionary e.g. 'Victoria Forms UK Government Data (1.0)'

HTML pages within WDF Page no for thumbnail

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Agenda Item 3



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Ordnance Survey 100019428

** Map Title **

Any Aerial Imagery is © Copyright Getmapping PLC or
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Scale: 1:1,250 @ A4
Date: March 2022

Map generated from SDC GISMO.
Produced by the GIS Team, Sevenoaks District Council

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From: Cllr Fleming, Peter >
Sent: 11 March 2022 11:10
To: Jessica Foley
Cc: Licensing <dstLicensing@sevenoaks.gov.uk>
Subject: 22/00075/LAPRE | Premises Licence | 14 South Park Sevenoaks Kent TN13 1AN
Importance: High

Dear Jessica

I would like to formally object to this application on the following grounds

The prevention of crime and disorder, there have been incidents of disorder associated with this premises and I believe that the perpetrator although not the applicant retains significant control

Public safety, this is not a suitable premises for this usage by dint of size or location

The prevention of public nuisance, this is a small premises on a narrow stretch of pavement not suitable for chairs and tables of a licenced premises.

The protection of children from harm. This is on the route to a nearby local primary school

Kind regards

Peter

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